

Dear Councillor / Resident

I hereby give notice of a Council Meeting that will be held in **The Rex Rhodes Building on Tuesday 8th April 2025 at 7pm**. All Residents of the Parish are welcome to attend, and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions a period of no more than 15 minutes will be set aside for public question between 7.00 pm and 7.15 pm

AGENDA

PUBLIC SESSION - 15 minutes will be set aside for public

- (1) To receive apologies from absent Councillors.
- (2) To receive declarations of interest for items on the agenda below
- (3) To approve the minutes of the last meeting held on Tuesday 11th March 2025.
- (4) To receive reports from Borough Councillors and County Councillors.
- (5) To receive reports from parish councillors on external meetings attended.

PROJECTS

- (1) **Shutter Island** – Council and GET team to discuss option for shutter island
- (2) **Hire of marquee** – Council to agree on the terms for hire of the marquee
- (3) **Table and chairs** – Council to agree the amount of table and chair that are needed to be purchased and approve an amount.
- (4) **Freeman field access** - All neighbouring houses can have access to Freeman Field where clear and practical to do so if they wish, on the clear understanding that it will be at no cost to the Council.
- (5) **War Memorial** – Council to report if The Old Chapel have given permission for CCTV to be install.
- (6) **The Play Area & Fitness Equipment:** Council to decide who can and will carry out the monthly checks, The reports are then to be email to the clerk one week before the meeting so the report can be circulated.
- (7) **Cricket score board:** Quote approve in last meeting and deposit has been paid, Clerk to report updates from the cricket club once board has been received.
- (8) **New gate at The Grange:** Cllr. Neighbour to report.
- (9) **Appoint and approve internal auditor** – Clerk notes GAPTC have been appointed.
 Previous report has been circulated and Clerk and Chair to action the points made. (list below)
 - Update if required and adopt standing orders.
 - Update if required and adopt financial regulations.
 - To add to May agenda a list of direct debit payments that can be approved for the year.
 - Risk Management policy to be adopted and added to the website.
 - Register for risk assessments- Play area, fire report and assets checked.
 - Clerk to be given access to the bank.
 - Advised more signatures to be added as only 2.
 - Add accessibility statement to website.
- (10) **Scribe** – Clerk notes that Scribe is in the process of being set up and reports will be available in the new financial year.
- (11) **Meadow Footpaths:** Updates on maintenance for: Chair to report.
 Alongside The Holt. AGO20

Opposite the Village Hall. AGO18 Behind Lawrance's Meadow. AGO44	
(12) Groundsman/garden clearance contractor:	Saplings and Ivy on Ashmead Drive need to be trimmed/removed. Cllr. Rees to report
(13) New options for fixing the price for the gas and electricity for the RRB:	clerk notes that Octopus have been selected as the new provider
(14) VAT -	Clerk notes the last VAT claim was Jan 2023. On hold until the quires have been resolved on the claim on CIL funds
(15) The cycle path lights have been turned on since the GPC last meeting:	Clerk to report.
(16) 2025 pipeline projects:	A) Insulation in loft - Cllr. Daniel to report. B) Changing room Chair to report. C) Replacement Gazebo - Cllr. Lidington and Cllr. Rees to report.
(17) The Freeman Field drainage:	Cllr. Liddington to report following meeting with Neil (NGB)
(18) The community asset register renewal for The Shutters Inn:	Cllr. Fry to report.
(19) Speed watch project:	Chair to report following meeting with Woodmancote speed watch committee.
(20) Finance working group:	Cllr. Fawke to report. • New savings account • New bank account
(21) Street signs need cleaning:	Cllr. Rees to report
(22) Persimmon Homes:	Reports on any updates. Chair to report.
(23) Vistry Planning application meeting:	Report any correspondence received.
(24) Tennis court project:	Scope of works was approved in February meeting - update of if any tenders have been received
(25) Mobile Network within village:	Cllr. Daniel to report.
(26) Village Hall Carpark:	Neil (NGB) To provide costing update for final invoice.
(27) Moat Farm ball netting:	Chair to report.
(28) Thanks to the residents working parties:	APM will be held in May, invites to be send out
<u>FINANCE</u>	
<u>Payment Schedule for March 25</u>	
A- Clerk - £349.27	
B- Cleaner – 18 HOURS CLEANING £15 £270.00 SUPPLIES (FLOOR BRUSH) £10.00	
C- TBC Annual bin fee £116 – Clerk notes this has been paid.	
D-	
<u>PLANNING</u>	
<u>Planning applications received</u> - None	
<u>Planning Decision Received</u> - 24/00952/TPO - The Holt 18 Cleeve rd: Consent	
<u>Items for inclusions on next agenda</u>	
<u>Date of next meeting:</u> Tuesday 8 th May 2025	