

GOTHERINGTON PARISH COUNCIL

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DRAFT minutes of a meeting of Gotherington Parish Council held on Tuesday 9 December 2025, commencing at 7pm

Members Present: B. Osborne (Chair), T. Lidington, S. Neighbour, J. Nicolson, D. Rees and C. Webber

In attendance: R. Waller (Proper Officer), 5 members of the Public

25.12.09.01 To receive and approve apologies for absence and confirm the meeting is quorate

Apologies received from Cllr. H. Samuels due to pre-booked holiday.

Cllr T. Fawke due to work commitments. Clerk confirmed the meeting is quorate.

25.12.09.02 To receive the County Councillor's Report

No report received

25.12.09.03 To receive the Borough Councillor's Report

The Borough Cllr's report had been circulated to members prior to the meeting. It will be published on the Council's website.

25.12.09.04 Public Session: *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration.*

- Vistry Lighting: removing lights on Cleeve Road cycle path

- Update requested regarding trucks accessing Hayfields.

Chair stated that there was no further information in relation to this

- Two dangerous stiles reported - Woolston Lane

Clerk advised that this could be reported via Gloucestershire County Council (GCC) , using the What3Words location.

25.12.09.05 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)

None declared

25.12.09.06 To confirm and sign the minutes of the Parish Council meeting held on Tuesday 11 November 2025

Minutes not confirmed due to some further amendments required.

It was also noted that the minutes had not been published on the Council website.

25.12.09.07 To approve Standing Orders, as circulated to members prior to the meeting

COUNCIL APPROVED Standing Orders as circulated prior to the meeting.

25.12.09.08 To adopt Code of Conduct, as circulated to members prior to the meeting

Item deferred for further consideration.

25.12.09.09 To review and approve Gotherington Parish Council's Complaints Procedure

COUNCIL APPROVED the complaints procedure. This policy to be reviewed in May 2026.

25.12.09.10 To approve Terms of Reference for Staffing committee

COUNCIL APPROVED the Terms of Reference for Staffing committee.

25.12.09.11 To Co-op a member onto Gotherington Parish Council and signing of Acceptance of Office form

Oliver Paton was co-opted onto the Parish Council.

Action: Declaration of Office form to be signed by Cllr. Paton at the next meeting.

Register of Members interests form also required to be completed and sent to Tewksbury Borough Council (TBC).

Action: Clerk to provide Cllr. Paton with the Register of Interests Form.

25.12.0912 To receive Clerk's Report

The Clerk's report was received and its contents noted.

Action: Councillors to arrange a meeting with Atlas communications to discuss mobile coverage in the area.

25.12.09.13 To consider moving to gov.uk domain and email addresses and agree actions

Standing Orders suspended to allow member of public to address the Council (IT support)

Standing Orders reinstated at 20.05pm

Following lengthy discussion, **COUNCIL AGREED** to move to GOV. UK domain and email addresses.

Clerk advised that Council should obtain three quotes for this package.

Action: Clerk to provide specification of work for three companies, including current provider.

25.12.09.14 To receive update on village projects and agree actions

- Project regarding the fence installation around the perimeter of Freeman Field now in progress
- Greenfields delayed the meeting to quote for maintenance to circular path and tennis courts. Second company has also agreed to quote
- Rex Rhodes building: improvements being considered in making this a modern, multi-use community space
- Men's Sheds:
Standing Orders suspended to enable a member of public to explain separate working group.
The working group were investigating options available including use of the Rex Rhodes building.

Cllr Lidington left meeting at 20.22. and re-joined at 20.23

- Lion Court: Proposal for Residents to meet with developers to consider residents requests. Meeting arranged on 17 December and another meeting at end of January.
- Speeding: Council to consider trialling speed cameras – agenda item for the next Council meeting.
- Gotherington Community Orchard: Item for next Council agenda to consider purchasing this plot of land.

25.12.09.15 To receive inspection reports on play equipment and agree actions

Report received from Tewkesbury Borough Council in relation to Freeman Field play park.

Action: Cllr. Neighbour to circulate this report to all Members.

25.12.09.16 To approve Terms of Reference for the Finance Working Group

Item deferred

25.12.09.17 To receive report from the Finance Working Group and agree action

Item deferred

25.12.09.18 To resolve level of access to the bank account for Members of the Finance Working Group

COUNCIL APPROVED Cllrs, Fawke, Nicolson and Rees to be added as signatories to the Lloyds Bank account.

25.12.09.19 Finance – documents circulated prior to meeting:

19.1 COUNCIL APPROVED the December payment list, noted those paid between meetings under delegated authority and noted receipts (Appendix A)

COUNCIL APPROVED the bank reconciliation to 30 November 2025, signed by Cllr. Webber

19.2 To receive financial update (budget vs expenditure) to 30 November 2025

Report had been circulated to Cllrs prior to the meeting, but some Members were unable to access it. Item deferred.

19.3 To consider draft budget for 2026-27

Item deferred

Action: Chair to arrange additional meeting (working group)

25.12.09.20 Planning:

20.1 To note new planning decisions issued by Cotswold District Council

APPLICATION NO. 25/00540/ADV: Proposed 1 no. externally illuminated fascia to front elevation, fascia to the side elevation, internally applied window graphics, and framed poster-type wall-mounted advertisements 7 Cleeve Road, Gotherington: **CONSENT**

20.2 To consider the following planning applications and agree response:

[25/00941/FUL](#): Single storey rear extension 34 Gretton Road, Gotherington, Cheltenham

No comment

20.3 To discuss any urgent planning applications received since publication of the agenda

None received

Items to be considered for the next agenda:

- Water heater for building
- Location of additional dog/waste bin

25.12.09.21 Confidential session: To discuss staffing matters:

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

In line with Standing Orders, **COUNCIL RESOLVED** to continue the meeting for additional 15 Minutes.

- Brief update received in relation to outgoing Clerk
Action: Cllrs. Osborne and Neighbour to resolve the outstanding payment.
- To approve contract for Locum Clerk
A contract was not available for this meeting.
Action: Clerk to draft contract for approval by Council at next meeting.
- To receive update in relation to the Clerk position and approve advert for publishing:
Following discussion, **COUNCIL AGREED** that the Chair should draft advert for new Clerk in readiness for approval by Council at the next meeting.

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