

GOTHERINGTON PARISH COUNCIL

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DRAFT Minutes of a meeting of Gotherington Parish Council held on Tuesday 11th August 2026, commencing at 7pm

Members Present: Cllrs S. Neighbour (Chair), T. Fawke, T. Lidington, J. Nicolson, B. Osborne, O. Paton, D. Rees, C. Webber

In attendance: M. Humphries (Proper Officer), 19 members of the public

26.08.11.1 To receive and approve apologies for absence and confirm the meeting is quorate

Apologies received and accepted from Cllr H. Samuels. The Clerk confirmed the meeting was quorate.

26.08.11.2 To approve the draft minutes of the extraordinary council meeting held on 23rd June 2026

Minutes approved and signed by the Chair.

26.08.11.3 To approve the draft minutes of the full council meeting held on 14th July 2026

Minutes approved and signed by Cllr Nicolson, who was the acting Chair of the meeting.

26.08.11.4 To receive the Borough and County Councillors' Reports

The Chair read out the report from Borough Cllr Adcock. **NOTED.**

26.08.11.5 Public Session

Residents raised matters including:

- Support for the village website.
- Reinstatement of the footpath behind Laurence's Meadow.
- Poor grass-cutting at the chicane.
- Sinkhole on Gretton Road (over 50cm deep).
- Comments on Tewkesbury Borough Council's five-year land supply position.

NOTED.

26.08.11.6 To receive declarations of interest for items on the agenda below.

None declared.

26.08.11.7 Land, Assets and Buildings

7.1 To receive an update on Trek26 and consider arrangements for 2027

Council **RESOLVED** to waive hire fees for Trek26 2027. Vote: For 7, Abstentions 1.

7.2 To consider options for the large village gazebo, including repair, disposal or replacement

Council **RESOLVED** to proceed with gazebo repair at a cost of £600. Vote: For 7, Abstentions 1.

7.3 To receive an update on repairs to the village war memorial

The meeting **NOTED** that the Clerk continues to pursue repairs through the third party's insurer.

7.4 To receive an update on the cesspit on Freeman Field and consider any actions

Council discussed the rate of rising levels and **AGREED** to report observations to Gilders for their specialist input.

26.08.11.8 Council Operations

8.1 To receive the Clerk's Report

Clerk's report **NOTED**.

8.2 To consider and approve the CIL grants application form and guidance notes

It was **AGREED** to adopt the application form and guidance notes, with the addition of asking applicants to demonstrate value for money, using the same model as in the council's Financial Regulations.

8.3 To consider using the Parish Online digital mapping tool

Three-month free trial agreed unanimously; it was noted that the standard subscription is £156 per year. **ACTIONS:** Clerk to set up Parish Online free trial; Cllr Paton to send Civicly login details to the Clerk.

8.4 To consider initial actions for reviewing cleaning and groundskeeping contracts

Initial review noted. **ACTION:** Clerk to compile a list of cleaning and groundskeeping duties from invoices.

8.5 Community Governance Review: to consider submitting a response to Tewkesbury Borough Council regarding the parish boundary

The parish council's draft response to the Community Governance Review was **APPROVED** unanimously. **ACTION:** Clerk to add the response to the parish council website.

8.6 To review and agree cloud storage solutions

The council **RESOLVED** to set up one licence for Microsoft 365 Business Standard, which would include SharePoint storage to replace Dropbox and reduce costs significantly. **ACTION:** Clerk to set up SharePoint and close down Dropbox.

8.7 To consider and approve the IT Policy

APPROVED. Vote: For 7, Abstentions 1.

8.8 To ratify Clerk overtime for July 2026

22 hours **RATIFIED**.

8.9 To receive an update on the bookings system

It was **NOTED** that the Clerk continues to work on setting up the bookings system when workload allows.

8.10 Village website: to ratify reinstatement decision and agree ongoing arrangements

Council **RATIFIED** the reinstatement of the village website following an oversight in a previous decision. There was a discussion on costs and ownership with arrangements **DEFERRED** to the September meeting.

26.08.11.9 Development and Improvements

9.1 Community Survey: to receive any updates

Update from Cllr Webber **NOTED**.

9.2 Tennis Court Floodlights: update on initial enquiries

The meeting **NOTED** that Tewkesbury Borough Council had recommended a pre-planning application be submitted for initial planning advice.

9.3 Manor Lane land parcel: update for noting

The meeting **NOTED** that the land parcel's owner had advised of no intention to sell land in the future.

26.08.11.10 Planning 10.1 To note new planning decisions issued by Tewkesbury Borough Council

NOTED.

10.2 To consider the following planning applications and agree response:

26/00540/FUL: Land At Manor Lane Gotherington Cheltenham Gloucestershire GL52 9QX: Proposed 2 Dwellings, Vehicle Access, Parking and turning.

Council **RESOLVED** to object on grounds relating to heritage impact, access, flooding, footpath use, open space encroachment, and presence of a high-pressure gas main.

10.3 To discuss any urgent planning applications received since publication of the agenda

None received.

10.4 To receive updates and recommendations regarding the Gotherington Neighbourhood Development Plan

Update **NOTED**, including that the Clerk had emailed Tewkesbury Borough Council to ask for advice on the process and merits of updating the plan.

10.5 To note updates regarding planning enforcement actions relating to Hayfield Homes

Clerk advised that enforcement action may be taken by Tewkesbury Borough Council and that she had been in contact with the new site manager who expressed a commitment to improve compliance. **NOTED.**

26.08.11.11 Finances (documents circulated prior to meeting)

11.1 To approve the July payment list, note those paid between meetings under delegated authority and to note receipts (Appendix A)

Payments **APPROVED** as per list in Appendix A.

11.2 To approve the bank reconciliation to 30 June 2026

Ongoing due to a need for more information from bank statements.

11.3 To receive financial update (budget vs expenditure) to 30 June 2026

NOTED.

26.08.11.12 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item).

None raised.

26.08.11.13 To confirm the date of the next council meeting as Tuesday September 8th 2026 at 7pm

NOTED.

26.08.11.14 Confidential Session: To approve the Clerk's employment contract and pension arrangements

Meeting closed at 9.25 pm.

Appendix A: Payments list for approval/ratification as needed

Payee	Details	Total	Authority Budget Code	Direct Debit / FPO
IONOS	Email hosting	£8.40	LGA 1972, s.142(2A)	DD
IONOS	Web hosting - village website reinstatement	£85.20	LGA 1972, s.142(2A)	DD
Unity Bank	Monthly service charge	£7.00	LGA 1972, s.133	N/A
A Burlow	Cleaning of RRB and JWP June 2026	£150.00	LGA 1972. s.133	BACS
A Burlow	Mowing and hedge cutting June 2026	£69.73	Open Spaces Act 1906, ss.9–10	BACS

B Osborne	Reimbursement for vinegar for weed spraying in Play Park	£26.99	Open Spaces Act 1906, ss.9–10	BACS
Cleeve Pest Control	Pest control visits x 2 in July	£216.00	Open Spaces Act 1906, ss.9–10	BACS
HMRC	PAYE/NI July 2026	£120.61	LGA 1972, s.112	BACS
M Humphries	Clerk salary July 2026	Confidential	LGA 1972, s.112	BACS
A Burlow	Cleaning of RRB and JWP July 2026	£165.00	LGA 1972. s.133	BACS
A Burlow	Mowing and hedge cutting July 2026	£90.00	Open Spaces Act 1906, ss.9–10	BACS
R Waller	Reimbursement for Dropbox subscription May-July	£522.00	LGA 1972, s.111	BACS